

# **NOTICE TO ATTORNEYS**

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## SUPERIOR COURT OF LOS ANGELES COUNTY TO BEGIN PHASED ROLLOUT OF ELECTRONIC SERVICE FOR CASE DOCUMENTS

Electronic Notices for Juvenile Dependency Appeals Documents Will Launch on Dec. 2; Electronic Service for Additional Case Types to Follow in Coming Months

Effective Dec. 2, the Court will commence a phased implementation of electronic service (eService), beginning with Juvenile Dependency appeals documents that the Court is required to transmit, deliver or serve. Represented parties will be required to accept eService from the Court, and self-represented parties may choose to receive electronic notices as well.

eService provides a safe, efficient and convenient way for attorneys and self-represented litigants to receive documents electronically, resulting in the following benefits:

- Efficiency and Timeliness: Attorneys will automatically be enrolled in eService and will experience faster notification and document delivery, ensuring quicker case progression and reducing reliance on traditional mailing methods. Self-represented litigants who opt in for eService will also experience the same benefits.
- Convenience and Flexibility: eService will allow attorneys and litigants to access documents electronically from any location, provided they maintain an updated eService email address.
- Enhanced Security: eService provides a secure link to served documents, with multi-factor authentication.
- Automatic Proof of Service: eService will provide recipients with automatic proof of service from the

### <u>Information About the Phased Implementation of eService</u>

During the phased eService implementation, the Court will begin sending electronic notices for Juvenile Dependency appeals on Dec. 2. Implementation of eService for Civil, Family Law, Probate and Mental Health-LPS case types will begin in the coming months, with full implementation expected by July 1, 2025, for these case types.

#### What to Know About eService

Under California Rule of Court 2.251, when a document may be served by mail, express mail, overnight delivery, or fax transmission, it may also be served electronically via email. Attorneys (and self-represented litigants who opt to use eService) will receive court notices electronically via email. eService from the Court will have the same legal effect as service by mail.

Express consent is required for self-represented litigants who choose eService. Consent may be provided by filing a Consent to Electronic Service Form. Please see below for more details on eService:

- 1. **Opting In**: Self-represented litigants may opt in for eService by filing a Consent to Electronic Service form EFS-005-JV with the appropriate clerk's office for juvenile cases.
- 2. **eService Lists**: The Court will maintain an eService list for each case type, including the email addresses provided by litigants who consent to eService.
- 3. **Maintaining eService Addresses**: Any changes to an eService address must be promptly updated by the litigant or attorney to ensure seamless communication. Parties may submit a completed MC-040 form to update their email address of record at any time.
- 4. **Service Completion**: Rule 2.251 outlines that service by electronic notification is deemed complete per Code of Civil Procedure section 1010.6 when the electronic notification of service of the document is sent.
- 5. **Secure Access**: All eService notices from the Court will be sent from CourtNotify@lacourt.org and include a secure link to access served documents, with a time-sensitive code to ensure security. Access will require multi-factor authentication to ensure security and integrity.

#### **Additional Resources:**

The following resources are available to assist court users with the phased rollout of eService:

Video tutorial on eService.

For questions or technical assistance with eService, court users are encouraged to call 213-830-0400.