

**DEPARTMENT 76
COURTROOM INFORMATION**

Judge: Christopher K. Lui
Judicial Assistant: Tamie Le
Courtroom Assistant: Shari Sato

Court Address: 111 N. Hill Street, Los Angeles, CA 90012
Telephone Number: (213) 830-0776
Courtroom Hours: 8:30 a.m. to 4:30 p.m. (Lunch Hour 12:00 p.m. - 1:30 p.m.)

CHECK IN: The Court strongly encourages all parties and counsel to make remote appearances via the LA Court Connect system. If a physical appearance is made, counsel or parties should check in with the courtroom staff promptly at the time their matter is calendared. One business card is required for each attorney/self-represented party. Write the calendar number of your case and designation of party represented. If you do not have a business card, you will be asked to write all your information on a blank attorney card.

FILINGS: The Los Angeles County Superior Court has implemented electronic filing of all documents filed in the Limited and Unlimited (Non-Complex) Civil matters by litigants represented by attorneys pursuant to the operative General Order re Mandatory Electronic Filing for Civil.

Pursuant to California Rules of Court, rule 2.253(b), represented litigants are required to electronically file documents with the Court through an approved Electronic Filing Service Provider. Pursuant to California Rules of Court, rule 2.253(b)(2), self-represented litigants are exempt from mandatory Electronic Filing requirements and may file papers at the filing window on the first floor, Room 102; however, the Court encourages self-represented parties to participate in electronic filing and service if they are able to do so.

EX PARTE APPLICATIONS: *Ex parte* applications will be considered Monday through Friday at 8:30 a.m. Applicants must comply with California Rules of Court, rule 3.1200, *et seq.*, submit a proposed order, and pay the filing fee before appearing. The parties should not expect to present oral argument in connection with an *ex parte* application. (See Cal. Code Civ. Proc. § 166(a)(1)). The Court will inform the parties if it wishes to hear argument before ruling.

Ex parte applications are reserved for exigent circumstances. The applicant must comply with Cal. Rule of Court, rule 3.1202(c): "An applicant must make an affirmative factual showing in a declaration containing competent testimony based on personal knowledge of irreparable harm, immediate danger, or any other statutory basis for granting relief *ex parte*."

TRIAL CONTINUANCES: Any request to change trial dates must be made by *ex parte* application or by noticed motion.

MOTIONS: All motions to be heard in Department 76, other than motions *in limine*, must be reserved through the Court Reservation System. Follow the links Online Services – Court Reservation System (CRS) on the Court's website. CRS must also be used to continue or cancel motions. Motions are heard Tuesday-Friday and are set for hearing at 8:30 a.m. The Court strongly encourages parties to appear remotely via LA Court Connect.

INFORMAL DISCOVERY CONFERENCES: The Court encourages the use of Informal Discovery Conferences ("IDCs") but **does not require** that the parties conduct an IDC prior to filing a discovery motion. However, counsel should be aware that in some circumstances, the Court will order an IDC on its own motion before holding a hearing on discovery motions that have already been filed.

An IDC will only be scheduled pursuant to a **joint request** by the parties. All IDC requests must be made through the filing of a stipulation and proposed order. The stipulation must contain the representations of the

parties that (1) they have met and conferred in an effort to resolve their disputes, and (2) they believe that an IDC will assist in resolving their discovery issues. A failure to meet and confer before an IDC is grounds for the Court to cancel or continue the IDC. A stipulation requesting an IDC may also include a request that the Court toll the deadline for filing discovery motions on issues encompassed by the IDC. (See Code of Civil Procedure § 2016.080(c)(2)).

A stipulation requesting an IDC must also attach a joint statement of the discovery in dispute, not exceeding ten double spaced pages. The joint statement should consist of a narrative description of the dispute and meet and confer efforts and must not simply reproduce the disputed discovery requests and responses thereto.

TRIALS: The Court sets trial dates at the Case Management Conference or Trial Setting Conference once the case is at issue. Unless the court is dark/closed, all trials are set on Mondays, and all Final Status Conferences are set on a Monday two weeks before the trial date.

Unless the Court orders otherwise, **lead trial counsel** must attend the Final Status Conference. The parties should review and follow the procedures prescribed in Local Rule 3.25(f)-(h) with regard to preparation for the Final Status Conference unless the Court orders otherwise. Pursuant to Local Rule 3.25(g)(3), all trial readiness documents are due **ten days** before the Final Status Conference.

Pursuant to Local Rule 3.25(f)(2), any motions *in limine* must be filed with timely statutory notice so as to be heard at the Final Status Conference. Any opposition or reply briefs must be filed within the time requirements of Code of Civil Procedure section 1005. A failure to comply with the requirements of Local Rule 3.25(f)(2) or Code of Civil Procedure section 1005 may result in the continuance of the Final Status Conference, the denial of late-filed motions, or the striking of late-filed opposition briefs.

November 15, 2021